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Entry Date _____

Resident Agreement:

Full Name (First,MI,Last) : _____

Present Address: _____

Previous Address: _____

Address of Record: _____

Date of Birth: _____

Do you possess an ID/Driver's License (#/State)? __YES __NO (Verified / Initials (Counselor/Program Director)____Initials

Do you possess an Social Security Card? __YES __NO (Verified / Initials (Counselor/Program Director)____Initials

Do you possess a pair of WORK BOOTS? __YES __NO (Verified / Initials (Counselor/Program Director)____Initials

Closest Family Member(s) Name: _____

Family Member(s) Contact #:_____

Present Employer: _____

Employer Address: _____

Employer Supervisor/Contact Person:_____

Emergency Contact/Relationship: _____ Contact Phone:_____

Have you ever been convicted of a crime? _____ Yes _____ No (If Yes, Please explain below)

_____

_____

Are you presently in the legal system? _____Yes _____No (If Yes, Please explain below)

_____

_____

List any (current) Parole or Probation Officers and contact numbers:

_____

Are you addicted to drugs and/or alcohol? _____Yes _____No (If Yes, Please explain below) Sobriety/Clean Date: _____

_____

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Have you ever been in a Treatment Facility? _____ Yes _____No (If yes, Please explain below)

_____

Are you taking any prescription medications? _____Yes _____ No (If Yes, Please list all medications below and reason)

_____

_____

_____

ALL MEDICATIONS ARE TO BE KEPT SECURED IN A LOCKED SAFE/BOX. RESIDENTS ARE INDIVIDUALLY RESPONSIBLE FOR THE PROVISION OF HIS/HER OWN SAFE/BOX.

Have you ever been in a Recovery House, Halfway House or similar facility? _____Yes _____No (If Yes, explain when/where)

_____

Do you have a Sponsor? _____Yes _____ No If Yes, Sponsor's Name/#: _____

Please read and initial to indicate your understanding and agreement:

____ The ***Fresh Start Sober Living*** program requires a **$279.00 administrative entry fee**.

____**Rent** is **$169.00-$192.00** weekly, **$732.00-$832.00** monthly. Rooms are rented by the week/month only. Residents—specifically those in arrears—can make daily monetary payments in any sum/amount. To make a payment, see house manager and ensure receipt is provided. Each week begins on Sunday and ends on Saturday. A rent arrearage can/will result in eviction. ***Provided a client departs sober and in good standing (i.e., packs and carries his/her own belongings the day he/she departs, washes and places linen back on his/her bed, cleans his/her respective living area, does not return to the premises without permission, etc.) he/she is likely to receive a refund of any overpayment; anything less will result in a pro-rated refund or no refund at all. All refunds are given at the discretion of Fresh Start Sober Living. Departing clients must allow at least (14) days for the processing of any refund.***

____**Incentive**; every client that resides in the ***Fresh Start Sober Living*** program **sober and in good standing**—for a period of (26) consecutive weeks—is entitled to a $100.00 refund of their Administration/Entry fee. This is pertinent to the 1st 6 month period only! If the client was sponsored into the ***Fresh Start Sober Living*** program it may be suggested and/or necessary to pay back any money initially provided them by the sponsoring entity. The client would then be entitled to the difference, if any, in that which is owed the sponsoring entity and $100.00.

____I realize that the *Fresh Start Sober Living* program for which I am applying for residency requires complete abstinence from Drugs and/or Alcohol. Any use of Drugs and/or Alcohol is strictly prohibited and will result in immediate eviction from our residence(s). Disruptive and/or Discourteous behavior within our residence(s) or community will not be tolerated and can/will result in eviction from our residence(s). Finally, a client's inability to maintain employment and pay his/her rent in a timely manner can/will result in eviction from our residence(s). By initialing/signing, I acknowledge agreement to the terms stated, and hereby waive my right(s) to normal due process afforded by local landlord-tenant laws.

____I have read all the material on this application, and answered each question honestly. I have a **sincere desire** to live ***Clean and/or Sober***, and achieve comfortable recovery from alcoholism and/or drug addiction without relapse. Any questions I may have had were answered to my satisfaction.

Signature: _____ Date: _____

Witness: _____

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Tenant Release Agreement

The following terms and agreement are to be read and fully understood by the undersigned tenant of the Fresh Start, LLC program.

1. Fresh Start Sober Living, LLC is providing the undersigned tenant, _____, a place to reside in their sober living facility located at _____ in return for a contracted rental fee.
2. The undersigned understands that they shall live in the facility under the agreed upon contractual terms and rules as provided and explained, and may terminate/have terminated their residency at any time.
3. Fresh Start Sober Living, LLC is providing a sober living facility only and does not provide any counseling, nor restrict the undersigned from making their own personal choices as long as they do not violate facility rules as outlined in their contract for residence.
4. Fresh Start Sober Living, LLC will provide a housing facility in normal condition, and **shall not** be held liable by the undersigned for any injury or loss to the tenant, or their belongings. The undersigned, by and through their signature, acknowledges that they are responsible for any injury or accident and will forever hold harmless Fresh Start Sober Living, LLC.
5. The undersigned understands that Fresh Start Sober Living, LLC carries only insurance to cover the dwelling and business assets located in the dwelling.
6. The undersigned is encouraged to notify Fresh Start Sober Living, LLC immediately, in writing, of any incident resulting in injury or loss, to potentially mitigate its outcome.

Signed and dated this _____ day of _____, 20 _____ .

FOR RESIDENT: _____

Print Name _____

FOR FRESH START, LLC:_____
Michael Gillis, Founder & CEO

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General House Rules/Requirements/Guidelines:

You are in a Sober Living Home/Environment. Your success and continuance in this home/environment is dependent upon your consistent good behavior and cooperation. Disruptive and/or Discourteous behavior WILL NOT be tolerated. Any contact with Illegal Drugs and/or Alcohol and/or violation of any of the following Rules & Guidelines can/will result in eviction. Your initials and signature indicate your understanding and agreement. When in doubt…ASK!

____ Consumption or possession of alcohol in any form is strictly prohibited.

____ Use or possession of illegal drugs in any form is strictly prohibited.

____ Use and/or possession of drugs and/or alcohol **will** result in immediate eviction. If evicted for drugs and/or alcohol the resident agrees to leave the premises immediately and not return for any reason whatsoever, without permission from the House Manager and/or Fresh Start Sober Living.

____ Lying, Cheating & Stealing are strictly prohibited. If caught, you **will** be fined and/or evicted.

____ Residents are required to submit to a Drug and Alcohol Screen/Test at any time (24/7) it is requested. A refusal and/or failure to provide an adequate sample will be treated the same as a positive test result. Any attempt to Cheat/Circumvent test **will** result in a fine/eviction.

____ **Daily attendance at "12 Step" meetings is strongly recommended**; the minimum daily attendance requirement is (5) meetings per week. Acceptable meeting attendance is seated & present prior to the Serenity prayer, present for all readings as well as the meeting itself up until and after the Lord 's Prayer is concluded. ARRIVE EARLY, STAY LATE! MEN WITH MEN, WOMEN WITH WOMEN!

____ Residents are required to maintain a **Home Group**.

____ Residents are required to maintain a working relationship with a **Sponsor**. It is recommended that each Resident be on track to take all "12 Steps" within 6 – 9 months from date of arrival at *Fresh Start Sober Living*.

____ Residents are required to maintain **employment**. If at any time a client is/becomes unemployed and is capable of working (not injured or sick), he/she must actively seek employment from 8:00 am - 5:00 pm Monday through Friday, and is not permitted at the house during this time. A resident's employment/unemployment is prohibited from interfering with their adherence to any of the other terms of this agreement.

____ Behavior considered to be a "Conflict of Interest" (i.e., Sponsorship, Employment, Dating, etc.) between Residents is strictly prohibited. NO DATING OR VISITATION BETWEEN RESIDENTS/HOMES OF FRESH START SOBER LIVING WITHOUT PERMISSION from Mr. Gillis.

____ Smoking inside any Fresh Start Sober Living home is strictly prohibited.

____ Fresh Start Sober Living is NOT (at any time) responsible for a resident's personal item's/belonging(s). Residents are responsible for the security and safekeeping of their own personal item's/belongings and are to pack and carry their item's/belongings when they depart. If for any reason this does not occur, the Resident may contact

the House Manager or Fresh Start Sober Living regarding the retrieval/disposition of their personal item's/belongings. Fresh Start Sober Living will not store personal belongings for more than seventy-two (72) hours.

____ Disruptive/Discourteous behavior will not be tolerated and **can/will** result in eviction.

____ Guests of the opposite sex are strictly prohibited from entering any Fresh Start Sober Living home.

____ Overnight guests are strictly prohibited.

____ Guests are not permitted at the house beyond curfew and are only permitted in the common areas.

____ Guests cannot be under the influence or in possession of drugs and/or alcohol.

____ New Resident curfew is 6:00pm every night. All others must be in by 10:00 pm Sunday through Thursday and 11:00 pm Friday and Saturday. Residents must adhere to more strict curfews when required (i.e., Parole, Probation, etc.). Failure to return to the house on time **can/will** result in eviction.

____ House quiet time is 10:00pm to 5:00am. Any activity (i.e., Lights, TV, Telephone conversations, etc.) that disturb another residents ability to sleep/rest is prohibited.

____ Evicted Residents are required to leave the premises immediately and not return under any circumstances.

____ Residents of Fresh Start Sober Living are discouraged from maintaining relationships with those evicted from the Fresh Start Sober Living program.

____ House Business Meetings are held weekly at date/time determined by House Manager/Fresh Start Sober Living and are mandatory for every client. An unexcused absence from any House Business Meeting can/will result in a fine, or eviction.

____ Overnight/Weekend Passes are to be submitted to the House Manager a minimum of (1) week in advance. Authorization will be granted at the discretion of House Manager and Fresh Start Sober Living.

____ Residents are not permitted in any bedroom other than their own without permission from the resident(s) residing in that room; they must also be accompanied by the permitting resident.

____ Thermostat is to be adjusted by the House Manager only.

____ Washer & Dryer -- Be courteous. Clean dryer lint screen before and after every use and do not leave clothes unattended in the washer/dryer.

____ Chores are required to be completed daily. The House Manager is responsible for chore assignment and completion. Failure to complete assigned chore can/will result in fine/eviction.

____ A good General Clean-up of all areas inside & outside the home is required at all times.

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____ Beds are required to be made upon awakening. Respective areas are to be kept neat, clean and picked up at all times. NO SLOBS! You **can/will** be fined!

____ Telephone — 15-minute time limit per hour. Be courteous and pass along messages.

____ Turn off lights, TV's, Radio's, Fans, etc., when not in use. Exterior doors are required to be locked when entering/exiting; no exceptions!

____ Residents are required—at all times—to wear appropriate dress in common areas.

____ Sleeping in common areas is prohibited.

____ Kitchen—Appliances, Counter-tops, Utensils, Dishes, Pots, Pans, etc. will be cleaned and returned to their respective place (immediately) after each use.

____ Refrigerator—Mark food/leftovers with Name/Date when initially placed in the refrigerator.

____ Fresh Start Sober Living residents are not permitted on any other property within the community without permission from the owner of the property. Additionally, the Fresh Start Sober Living resident must be accompanied by the property owner.

____ All prescribed Medication(s)/controlled substances will be retained in a Lock Box/Safe, and known to the House Manager. Any resident caught using/possessing any prescribed medications/controlled substances unknown to the House Manager or taking them in excess of the prescribed dosage, **can/will** be evicted!

____ Be Accountable/Responsible and Communicate with House Manager! Accountability/Communication eliminates need for excuses!

____ A violation of any one of the aforementioned Rules & Guidelines **can/will** result in a fine or eviction. Fines range from as little as $25.00, up to a full $179.00 (the equivalent of a reentry fee).

Signature: _____ Date: _____, 20___.

Witness: _____

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New Resident Status

Resident's Name: _____

Every "New Resident" entering the Fresh Start Sober Living Program and those residents that violate the conditions of their agreement with Fresh Start Sober Living are placed on "New Resident" status. The Fresh Start Sober Living Program requires strict adherence to the following conditions, and all other Rules, Requirements & Guidelines.

- Attend the minimum required **AA/NA meetings** on a daily/weekly basis.
- Have a **Sponsor** (Residents are required to maintain a working relationship with a Sponsor. It is recommended that each Resident be on track to take all "12 Steps" within 6 – 9 months from date of arrival at Fresh Start Sober Living).
- Have, attend meetings and participate in a **Home Group** service/other activities.
- Have and fulfill a **Service** commitment.
- Adhere to a 6:00 pm curfew (If attendance at an 7/8:00pm "AA/NA" meeting is desired, you may leave one hour prior, return no later than 9:45pm, and must attend with another Fresh Start Sober Living resident or your Sponsor).
- Be employed and/or have satisfied all financial obligations.
- New Resident status applies to everyone for their first 30 days (minimum).
- Residents can/will remain on 'New Resident' status until all conditions of their agreement with Fresh Start Sober Living are met/satisfied. If at any time a resident violates the conditions of their agreement with Fresh Start Sober Living, he/she will remain on, or immediately be placed back on "New Resident" status.

To be removed from/remain off of "New Resident" status, you must:

- Satisfy all conditions of your agreement with *Fresh Start Sober Living* and receive a unanimous vote of confidence from other residents (peers).

Residents are encouraged to become thoroughly familiar with the Rules Requirements & Guidelines and conditions of your agreement with Fresh Start Sober Living. Ignorance is not an excuse!

Client Signature: _____ Date: _____, 20____

Witness: _____

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Drug Screen/Test

I _____, understand that I can be tested for Drugs and/or Alcohol at any time, for any reason, per my agreement with *Fresh Start Sober Living*. I am aware and have full knowledge that the person(s) administering the test(s) are my peers and not medical personnel. I am also aware that if I test positive, refuse compliance or attempt to cheat/circumvent the test in any way, **will** be evicted from the *Fresh Start Sober Living* program and required to leave the premises immediately. My signature below indicates my understanding and consent.

Signature _____ Date _____

Witness _____

Witness _____